**License to import/store/sale liquefied petroleum gas in installation (Plants) for filling in cylinders**

1. The applicant will submit following documents to the concerned regional office of Department of Explosives:-

* Land ownership documents
* Owner’s CNIC copy
* SECP Registration Certificate.
* Copy of Memorandum of Article and Association
* Company profile
* NTN
* Original No Objection Certificate issued by the concerned Deputy Commissioner, in favour of applicant, alongwith attested site plan of the premises.
* Company Profile
* Valid Permission of OGRA for Installation of LPG Filling Plant.
* Proposed site plan of the premises, showing facilities to be installed for LPG Filling Plant.
* Treasury Challan of Rs. 35,000/- for grant of license.
* Application Form PV-I

1. On receipt of particulars as mentioned in step 1, the in-charge of concerned regional office, will scrutinize the particulars, and forward the complete particulars to Head Office, Islamabad for construction/installation of LPG Filling Plant.
2. Head Office of Department of Explosives, will scrutinize the particulars and issue approval for construction and installation of LPG Filling Plant, alongwith approved plan.
3. On receipt of approval from Head Office, the regional office, of Department of Explosives, will issue approval letter, alongwith approved plan to applicant, for construction/ installation of LPG Filling Plant, within six months.
4. On receipt of approval letter, the applicant, will construct the LPG Filling Plant, according to Plan approved by the Department of Explosives, and after completion, the applicant, will submit safety and completion certificate, duly signed by the engineer.
5. On receipt of safety and completion certificate, the officer of Department of Explosives, will visit the site, keeping in view the Department of Explosives, approved plan, and if found constructed as per approved plan, then a license will be issued in favour of an applicant.